

Beachside Physical Culture Club Inc

Risk Management & Safety Policy

1. Purpose

Beachside Physical Culture Club Inc (BPCC) is committed to providing a safe environment for all members, participants, officials, volunteers, and spectators.

This Policy establishes a framework for identifying, managing, and responding to risks associated with Club activities and supports the Constitution, Club Regulations, and Code of Conduct.

2. Scope

This Policy applies to:

- all Members (including junior members);
- parents and carers;
- Executives, Teachers, volunteers, and officials;
- all Club activities, classes, competitions, events, and training sessions.

3. Risk Management Principles

BPCC will:

- take reasonable steps to identify and minimise risks;
- promote a culture of safety and shared responsibility;
- respond promptly and appropriately to incidents and hazards;
- review safety practices regularly.

4. Roles and Responsibilities

4.1 Executive Committee

The Executive Committee is responsible for:

- overseeing risk management and safety governance;
- ensuring appropriate policies and procedures are in place;
- responding to serious incidents or hazards.

4.2 Teachers and Officials

Teachers and officials are responsible for:

- providing a safe training and class environment;
- supervising participants appropriately;
- identifying and reporting hazards or incidents;
- ensuring activities are appropriate for participants' age and ability.

4.3 Members and Parents/Carers

Members and parents/carers are responsible for:

- following safety instructions;
- advising the Club of relevant medical conditions;
- reporting injuries, hazards, or unsafe conditions.

5. Health and Medical Information

5.1 Members must disclose relevant medical conditions, injuries, or limitations that may affect safe participation.

5.2 Medical information will be handled in accordance with the Privacy, Complaints & Grievance Policy.

6. Injury and Incident Management

6.1 All injuries, accidents, or near misses occurring during Club activities must be reported to a teacher or Executive as soon as practicable.

6.2 The Executive Committee will ensure appropriate records are kept and, where required, reports are made to insurers or authorities.

7. Emergency Procedures

7.1 Reasonable steps will be taken to prepare for emergencies, including:

- first aid availability;
- emergency contact details;
- evacuation procedures where applicable.

7.2 Members and parents/carers must comply with directions given during emergencies.

8. Facilities and Equipment Safety

8.1 Facilities and equipment used by BPCC must be suitable, maintained, and used safely.

8.2 Unsafe equipment or facilities must not be used and should be reported immediately.

9. Risk Review and Continuous Improvement

9.1 BPCC will review risks and safety practices following:

- incidents or near misses;
- significant changes to activities;
- periodic policy reviews.

10. Breaches

Failure to comply with this Policy may constitute a breach of the Constitution, Club Regulations, or Code of Conduct and may result in appropriate action.

11. Governance and Review

- This Policy is approved by the Executive Committee pursuant to the Constitution.
- It operates subject to the Constitution and Club Regulations.
- This Policy will be reviewed every two (2) years or sooner if required.

Approved by Executive Committee

Date: December 2025

Next Review: December 2027