



## Beachside Physical Culture Club Inc

### Risk Management & Safety Policy

#### 1. Purpose

Beachside Physical Culture Club Inc (BPCC) is committed to providing a safe environment for all members, participants, officials, volunteers, and spectators.

This Policy establishes a framework for identifying, managing, and responding to risks associated with Club activities and supports the Constitution, Club Regulations, and Code of Conduct.

#### 2. Scope

This Policy applies to:

- all Members (including junior members);
- parents and carers;
- Executives, Teachers, volunteers, and officials;
- all Club activities, classes, competitions, events, and training sessions.

#### 3. Risk Management Principles

BPCC will:

- take reasonable steps to identify and minimise risks;
- promote a culture of safety and shared responsibility;
- respond promptly and appropriately to incidents and hazards;
- review safety practices regularly.

#### 4. Roles and Responsibilities

##### 4.1 Executive Committee

The Executive Committee is responsible for:

- overseeing risk management and safety governance;
- ensuring appropriate policies and procedures are in place;
- responding to serious incidents or hazards.



# BEACHSIDE

## Physical Culture Club

### **4.2 Teachers and Officials**

Teachers and officials are responsible for:

- providing a safe training and class environment;
- supervising participants appropriately;
- identifying and reporting hazards or incidents;
- ensuring activities are appropriate for participants' age and ability.

### **4.3 Members and Parents/Carers**

Members and parents/carers are responsible for:

- following safety instructions;
- advising the Club of relevant medical conditions;
- reporting injuries, hazards, or unsafe conditions.

## **5. Health and Medical Information**

5.1 Members must disclose relevant medical conditions, injuries, or limitations that may affect safe participation.

5.2 Medical information will be handled in accordance with the Privacy, Complaints & Grievance Policy.

## **6. Injury and Incident Management**

6.1 All injuries, accidents, or near misses occurring during Club activities must be reported to a teacher or Executive as soon as practicable.

6.2 The Executive Committee will ensure appropriate records are kept and, where required, reports are made to insurers or authorities.

## **7. Emergency Procedures**

7.1 Reasonable steps will be taken to prepare for emergencies, including:

- first aid availability;
- emergency contact details;
- evacuation procedures where applicable.

7.2 Members and parents/carers must comply with directions given during emergencies.



# BEACHSIDE

## Physical Culture Club

### **8. Facilities and Equipment Safety**

8.1 Facilities and equipment used by BPCC must be suitable, maintained, and used safely.

8.2 Unsafe equipment or facilities must not be used and should be reported immediately.

### **9. Risk Review and Continuous Improvement**

9.1 BPCC will review risks and safety practices following:

- incidents or near misses;
- significant changes to activities;
- periodic policy reviews.

### **10. Breaches**

Failure to comply with this Policy may constitute a breach of the Constitution, Club Regulations, or Code of Conduct and may result in appropriate action.

### **11. Governance and Review**

- This Policy is approved by the Executive Committee pursuant to the Constitution.
- It operates subject to the Constitution and Club Regulations.
- This Policy will be reviewed every two (2) years or sooner if required.

### **Approved by Executive Committee**

Date: December 2025

Next Review: December 2027